

Norris and Miles Solicitors

Job Description for Private Client Solicitor

JOB TITLE: Private Client Solicitor

SALARY: £50,000 to £75,000 per annum (depending on experience)

JOB TYPE: Permanent

DETAILS:

We are looking for a Private Client Solicitor to join our busy long established business in the rural town of Tenbury Wells. This is an exciting opportunity to take over an existing and varied caseload with the potential for Partnership for the right individual.

JOB OVERVIEW

Working as the Private Client Solicitor your duties will include:

- Wills and Estate Planning
- Obtaining Grants of Probate and administration of Estates
- Lasting Powers of Attorney
- Contentious Trusts and Estates
- Court of Protection work
- Ideally Probate/Tax planning property matters
- Optional Residential Conveyancing

CANDIDATE REQUIREMENTS

- PQE in Private Client Work ideally a minimum of 3 years
- A good working knowledge of all aspects of Private Client Work
- Ability to manage your own caseload
- Attention to detail
- Self-motivation and reliability

BENEFITS

- An attractive salary (up to £75000 based on experience)
- Full Secretarial support if required
- Free On-Site Parking
- Paid Leave over the Christmas Period at the discretion of the partners
- Workplace Pension
- Sick Pay – Details to be confirmed